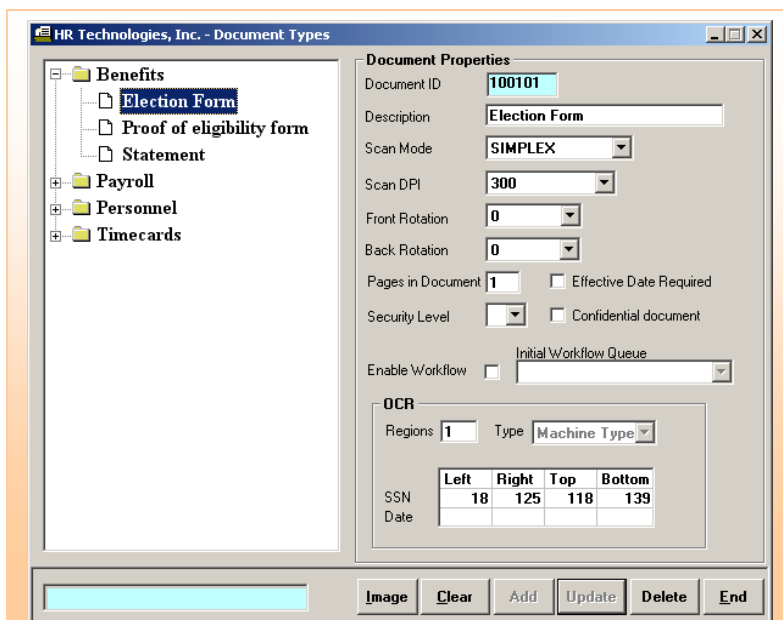


Employee Imaging System

The **HR Technologies** Employee Imaging System (**EIS**) is a document imaging system designed for Human Resources departments. **EIS** is one of the few document imaging systems that interfaces directly to your HR system. This allows real-time validation of employees in your HR database at the time documents are being scanned or viewed. We currently have interfaces for Ceridian HR/Payroll, PeopleSoft, ADP and several other popular HR systems, and an interface can be created to any HR or payroll system that uses an open database such as Oracle, Microsoft Access or SQL Server. If you switch to a different HR system in the future, your investment in **EIS** is secure. **EIS** can be easily reconfigured to work with your new HR system.

EIS comes with integrated workflow, which allows you to route documents to the appropriate user for approval or data entry. Multiple workflow steps may even be defined for each document. Batch scanning allows similar documents (enrollment forms, for instance) to be scanned at one time. The employee will be determined automatically and validated in the HR database. This allows you to automatically scan and process hundreds or even thousands of documents each day. You can add other types of documents to the employee's electronic folder, such as Microsoft Word or Excel, PDF, GIF, JPG files or faxed documents, without having to convert them to paper and scan them first!

There are many document imaging solutions on the market today, but none of them are designed specifically for Human Resources. **EIS** is a cost effective answer to your document imaging needs.



Sample screen from the Employee Imaging System by **HR Technologies, Inc.**

- Paperless Employee Personnel File
- Workflow Routing
- No More Lost Employee Files
- Simple Image Storage and Retrieval
- Non-Proprietary Environment
- Interface to Your HR System
- Archiving of Images
- Unparalleled Convenience

Employee Imaging System

Product Information

Minimum Workstation Requirements

17 inch display capable of 1280 x 1024 resolution
 Windows 95/98: 733MHZ, 64MB RAM
 Windows ME/2000/XP: 1GHZ, 256MB RAM

Minimum Scanning Station Requirements

17 inch display capable of 1280 x 1024 resolution
 Windows 2000/XP: 1GHZ, 256MB RAM

Minimum SQL Database Server Requirements

Windows 2000 / 2003 Server
 1GHZ, 512MB RAM
 Microsoft SQL Server 7/2000

Network File Server Requirements

Windows NT/2000/2003 Server or Novell Netware
 1GHZ, 1024MB RAM
 160GB Disk

Scanner Recommendation

Scanners equipped with a document feeder and using the ISIS interface are preferred. However, any document scanner can be used.

Licensing

Licensing is based on the number of instances of an HR system database. For each HR system database, one EIS license is required. An EIS license allows for one EIS database and an unlimited number of EIS workstation installations.

The screenshot displays the 'View Employee Documents' window for Darryl F. Adler. The interface is divided into two main panes. The left pane shows detailed personal and employment information, while the right pane shows a document management interface.

Personal Information:
 Date Range: 06/11/2002 to 06/11/2002
 Start: 05/07/1993 End: 05/18/1994
 Name: Darryl Franklin Adler SSN: 142-77-6123 DOB: 11/11/1964
 Address: 1213 Larchmont Ave Phone: (913) 449-3104
 Hometown NY 10083
 Marital Status: Single Gender: Male Ethnicity: White (not of Hispanic) orig

Dependents:

SSN	Name	Relation	DOB	Student
198-42-4756	Jaffry Adler	Child	05/18/1994	Not a student
198-87-8349	Mary Adler	Spouse	12/29/1985	Not a student

Emergency Contacts:
 Name: Mary Beth Adler Primary: Y
 Address: 1213 Larchmont Ave.
 Hometown NY 10083
 Home: (610) 449-3014 Work:
 Name: Mildred Adler Primary: N
 Address: 723 Maple Lane
 Greentown PA 18068
 Home: (610) 272-0028 Work:

Wellness Information:

Date	Description	Information
01/02/1995	Physical	Pass
03/04/2006	Blood Donation	A+
11/11/1998	Wellness Programs	Fitness Program
02/17/1997	Blood Donation	A+

Employment Information:
 Start: 01/01/1990 End: 01/01/1998
 Original Hire: 01/01/1998 Last Hire: 01/01/1998
 Category: Full time Status: Active Emp #: 143776
 Status: Citizen Term Date: Term Reason: (none)

Job Information:

Start	End	Title	Job Code	Department
01/01/1995		Service Manager	SERMGGR	FLX2 Client Services

Composon Information:

Start	End	Hourly Rate	Annual Pay

The right pane shows a search for documents for Darryl F. Adler. It lists documents such as 'Election Form' and 'Statement' with their effective and scan dates. The 'Statement' document is highlighted, showing a scan date of 06/11/2002 and a resolution of 300 DPI.



Integrating Technology with Human Resources

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